

Dear Parents & Carers,

We are holding our autumn term parent consultations in school on **Tuesday 4th November 2025** and **Thursday 6th November 2025** between **3.40pm-6.20pm**.

These meetings will be held in the school hall and will last 10 minutes. Please use the side gate for entry. This meeting is to discuss your child's progress this academic year. Any longer conversations that need to take place should be arranged with your children's class teachers at another time. If you arrive late for your meeting, please be aware that your meeting will be short as someone else will be waiting after you. If after making your booking, you can't make your appointment, please cancel it as someone else could be needing one.

On Tuesday 4th November, there will be a pop-up book stall where you will have the opportunity to look at and purchase books if you wish.

All appointments need to be booked on Arbor. You will be able to book from 4pm on Wednesday 22nd October until Sunday 2nd November at 11pm.

Once logged in to the Arbor app you should see the Guardian Consultations section below your child's attendance information. Please follow the instructions to book a 10-minute timeslot with your child's teacher.

Kind regards,

Hill View Primary Academy