



Year 6 Leavers Party



Parent/carers action required

It's less than 6 weeks until our not so small people finish primary school and attend their leavers party!

Lots of effort is going in to making sure it will be a fun and memorable evening for all the children - we really hope they are looking forward to it and that you will too.

I'm sure you can appreciate that the parent organisers and helpers can't be responsible for all of the leavers attending. We therefore expect that parents attend to supervise their child(ren) or specify a nominated adult who will assume responsibility throughout the party.

As soon as possible (**30th June at the latest**) please name your designated adult [here](#) whether this be yourself or another parent or helper, ensuring you have their agreement.

Remember, a maximum of 1 adult to 4 children and no siblings or other children. The party finishes at 9.30pm so we kindly ask that you vacate promptly. We will need parent volunteers to help clear up at the end of the party. Please let us know if you can help or have any questions.

Please be reminded of the Terms of Attendance, to which you agreed when registering your child:

- This event is being run independently from the school and the PTFA.
- Due to capacity only those children who have been registered and for whom the appropriate fee has been paid may attend. Sorry no other children or siblings.
- All children **MUST** be accompanied by a responsible adult, be this a parent/carers or nominated adult, for example a friend's parent already attending. Maximum ratio: 1 adult to 4 children.
- Parents/nominated adults will have responsibility for all medical and allergen needs (inhalers, EpiPens etc) for the children in their care. Whilst every effort has been made to ensure that the food provided caters for allergies we have been informed of, this is a public space and we cannot be held responsible for any allergic reactions. There will be first aiders at the party to assist should a situation occur.
- We cannot take responsibility for any damages or breakages caused by children or adults attending the party.
- Parents organising the party have the right to ask children to be collected/leave for continued bad behaviour.
- The details you provide when registering for this event will be held by the organisers to administer your child's registration and attendance only.